

MINUTES

MEETING DATE: September 18, 2013

The CBOC met at 5:00 p.m., September 18, 2013, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell
Jess Charpentier
David Fritz
Edward Garcia
Louis Guidry

Donald Lamont
Terry McCollough
John O'Connor
Vinay Singhania

The following members were absent:

Kay Aplin
Carolyn Kirk
Johnathan Sublet

Kirk Willson
Gerald Roznovsky
June Strambler

The following staff and Board of Trustee members were present:

Monty Burger
John Craig
Danny Massey
Sandra McCoy-Jackson

Daniel Schaefer
Rebecca Kelley
Christy Koury
Dr. Karin Holacka

The following staff and Board of Trustee members were absent:

Bill Frizzell
Mason Howard

Jim Koch

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan/Karin

Website Review/Comments/Recommendations

Mr. Schaefer reviewed changes/improvements to the District website based on feedback from the last meeting along with reviewed updated data. No recommendations for improvement were made.

Review and Approval of Minutes of June 12, 2013 Meeting

Following a review of the minutes, a motion was made by Vinay Singhania and seconded by Louis Guidry for approval of the minutes as presented. Motion passed unanimously.

Review of Project Status

Mr. Schaefer indicated that as of August 31, 2013, \$13,083,430 or 32.17% of the bond funds have been obligated for purchase, which is up from \$9,777,082 or 24.26% as of May 31st. He further explained that some of these items are not complete but are ordered or the projects are in progress. Mr. Schaefer indicated that roughly \$3.3M of the purchases were made over the quarter. A complete list of purchases was reviewed in detail.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website. As expected the fall will be full of planning for the upcoming projects in the spring and summer. Technology will wrapping a number of projects in the fall as well while planning next phases.

Reallocation of Project Funds

Mr. Schaefer indicated that there are no reallocations to review but early estimates indicate the Brazoswood roofing project and bus parking will need additional funds. Once firm numbers are obtained, administration will let inform the committee.

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next meeting is December 18, 2013, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:52 p.m.




